

Glenn Brand, Ed.D.  
Superintendent of Schools



Alice Brown-LeGrand  
Director of Student Support Services

Christine Elliott  
Assistant Superintendent for  
Curriculum & Staff Development

Andrea Stern Armstrong  
Director of Human Resources

Paul Ruggiero  
Assistant Superintendent of  
Administration & Finance

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Kenneth Lord  
Director of Technology &  
Digital Learning

*A school and community partnership that provides an inclusive, respectful, and collaborative learning environment  
where all stakeholders are engaged in the development of the whole child.*

**MSBA Wildwood School Building Committee Meeting  
November 21, 2022 06:00 PM**

**Via:**

<https://us02web.zoom.us/j/83540601993?pwd=ZWJNSXFBQWltQmw5L2dsRmdxWHg0UT09>

Meeting ID: 835 4060 1993

**Meeting Minutes:**

**1. Roll Call**

Superintendent Brand called to order the Wildwood School Building Committee Meeting at 6:00PM.

Committee members In attendance:

- Dr. Glenn Brand, School Superintendent, Committee Chairman
- Jeffrey M. Hull, Town Manager
- David A. Ragsdale, School Committee
- Paul Ruggiero, Assistant Superintendent of Administration & Finance
- Marianne Gallezzo, Finance Committee
- Paul J. Melaragni, Permanent Building Committee
- Kevin A. Caira, Board of Selectmen *Alternate*
- George W. Hooper II, Public Buildings Superintendent
- Kristen Walsh, School Principal *Alternate*
- Gregory B. Bendel, Board of Selectmen
- Bryan T. Perry, Finance Director/Town Accountant
- Kate Bissell, School Principal

Absent:

- Diane M. Allan, Permanent Building Committee
- Mary Jane Byrnes, School Committee *Alternate*
- John C. Holloway, Permanent Building Committee
- Melissa D. Plowman, School Committee *Alternate*

Community members in attendance:

None

Notice of Non-Discrimination

All educational and non-academic programs, activities and employment opportunities at Wilmington Public Schools are offered without regard to race, color, sex, religion, national origin, ethnicity, sexual orientation, gender identity, homelessness, age and/or disability, and any other class or characteristic protected by law.

## 2. Approval of minutes from 2/2/2022 MSBA Wildwood School Building Committee meeting

**Motion:** Mr. Melaragni moved to approve; the motion was seconded by Mr. Perry.

**Roll Call:**

- Dr. Glenn Brand, yes
- Jeffrey M. Hull, yes
- David A. Ragsdale, yes
- Paul Ruggiero, yes
- Marianne Gallezzo, yes
- Paul J. Melaragni, yes
- George W. Hooper II, yes
- Gregory B. Bendel, yes
- Bryan T. Perry, yes
- Kate Bissell, yes

## 3. Review and approval of OPM Request for Service posting and RFS advertising issuance

Dr. Brand briefly explained the reason for this motion. Mr. Hull provided details about the required motion. Dr. Brand then read the motion and asked if the committee wanted to proceed with the motion.

The motion:

*Grant approval to authorize the issuance of a Request for Services (RFS) for the purposes of seeking owners' project manager (OPM) services to work with the Town to complete a feasibility study and schematic design in accordance with the terms of the Feasibility Study Agreement (FSA) entered into with the Massachusetts School Building Authority (MSBA) for constructing educational space to accommodate elementary school students and further to authorize the advertising of the RFS in the Central Register, COMMBUYS, the Wilmington Town Crier and to be posted on the public notice bulletin board at the Town Hall.*

**Motion:** Mr. Hooper made the above motion; it was seconded by Ms. Gallezzo.

**Roll Call:**

- Dr. Glenn Brand, yes
- Jeffrey M. Hull, yes
- David A. Ragsdale, yes
- Paul Ruggiero, yes
- Marianne Gallezzo, yes
- Paul J. Melaragni, yes
- George W. Hooper II, yes
- Gregory B. Bendel, yes
- Bryan T. Perry, yes
- Kate Bissell, yes

#### 4. Next meeting date & location

Dr. Brand reminded the committee that the next meeting will be on 11/29/2022 at 6pm at Wilmington High School in the LGIR. He added that at that meeting the committee will discuss the interim solution to the Wildwood school. Reiterating that there are a lot of components to the process, so more details for the committee will be a bit delayed.

#### 5. Public Comment

No public comments were made.

#### 6. Adjourn

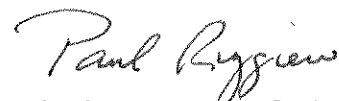
Superintendent Brand called to adjourn the Wildwood School Building Committee Meeting at 6:10PM.

**Motion:** Mr. Ragsdale made the above motion; it was seconded by Mr. Bendel.

#### Roll Call:

- Dr. Glenn Brand, yes
- Jeffrey M. Hull, yes
- David A. Ragsdale, yes
- Paul Ruggiero, yes
- Marianne Gallezzo, yes
- Paul J. Melaragni, yes
- George W. Hooper II, yes
- Gregory B. Bendel, yes
- Bryan T. Perry, yes
- Kate Bissell, yes

Respectfully Submitted,



Paul Ruggiero, Assistant Superintendent of Administration & Finance  
(Temporary meeting recorder)