

Wilmington Public Schools Bullying Incident Report Form

Bullying is the repeated use by one or more students or by a member of school staff including, but not limited to, an educator, administrator, school nurse, cafeteria worker, custodian, bus driver, athletic coach, advisor to an extracurricular activity, or paraprofessional of a written, verbal, or electronic expression or a physical act or gesture or any combination thereof, directed at a target that:

- Causes physical or emotional harm to the target or damage to the target's property;
- Places the target in reasonable fear of harm to himself or herself or of damage to his or her property;
- Creates a hostile environment at school for the target;
- Infringes on the rights of the target at school, or
- Materially and substantially disrupts the education process or the orderly operation of a school.

Person Completing Form (Can be anonymous):	Today's Date:	
Date and Time of Incident:		

<p>Where did the incident happen?</p> <p><input type="checkbox"/> On school property</p> <p><input type="checkbox"/> On a school bus</p> <p><input type="checkbox"/> At a school-sponsored event</p> <p><input type="checkbox"/> On the way to/from school</p> <p><input type="checkbox"/> At a bus stop</p> <p><input type="checkbox"/> Online</p> <p><input type="checkbox"/> Other</p>	<p>Who reported the incident?</p> <p><input type="checkbox"/> Parent/Guardian</p> <p><input type="checkbox"/> Close adult relative</p> <p><input type="checkbox"/> Teacher</p> <p><input type="checkbox"/> Staff member</p> <p><input type="checkbox"/> Other</p>	<p>To your knowledge, has this occurred before?</p> <p><input type="checkbox"/> Yes</p> <p><input type="checkbox"/> No</p> <p>Are there immediate safety concerns?</p> <p><input type="checkbox"/> Yes</p> <p><input type="checkbox"/> No</p>
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Name of Student Target			
Grade		School	
Name of Alleged Aggressor(s) if Known			
Grade		School	
Name of Witness(es)			
Grade		School	

<p>Incident Details: Provide the details of the incident. Please be as specific as possible. (attach a separate sheet and/or other reports/documentation if necessary)</p>