

Glenn Brand, Ed.D.  
Superintendent of Schools

Christine Elliott  
Assistant Superintendent for  
Curriculum & Staff Development

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*A school and community partnership that provides an inclusive, respectful, and collaborative learning environment  
where all stakeholders are engaged in the development of the whole child.*

## **MSBA Wildwood School Building Committee Meeting**

**January 11, 2022 07:00 PM**

**Wildwood Early Childhood Center, 182 Wildwood Street, cafeteria/ gymnasium**

### **Meeting Minutes:**

#### **1. Roll Call**

Superintendent Brand called to order the Wildwood School Building Committee Meeting at 7:01 PM.

#### In attendance:

- Dr. Glenn Brand, School Superintendent, Committee Chairman
- Jeffrey M. Hull, Town Manager
- Gregory B. Bendel, Board of Selectmen
- David A. Ragsdale, School Committee
- Paul Ruggiero, Assistant Superintendent of Administration & Finance
- Marianne Gallezzo, Finance Committee
- Paul J. Melaragni, Permanent Building Committee
- Melissa D. Plowman, School Committee Alternate
- Kevin A. Caira, Board of Selectmen Alternate
- George W. Hooper II, Public Buildings Superintendent
- Diane M. Allan, Permanent Building Committee- *attended via conference call*

#### Not in attendance:

Mary Jane Byrnes, School Committee Alternate  
John C. Holloway, Permanent Building Committee  
Bryan T. Perry, Finance Director/Town Accountant  
Kristen Walsh, School Principal Alternate

#### **2. Approval of minutes** from November 16, 2021 meeting

**Motion:** Mr. Ragsdale moved to approve; the motion was seconded by Ms. Gallezzo.

**Vote:** Unanimous

#### **3. Review of Dissemination of recent MSBA deliverables:**

##### **a. enrollment and**

Mr. Ruggiero stated that at the end of September 2021, the district reported its enrollment to MSBA, then in December MSBA created 10 year enrollment projections. The district has had discussions with MSBA regarding the enrollment certification and are awaiting that document from MSBA.

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#### Notice of Non-Discrimination

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b. capital/maintenance planning documents

Mr. Hooper briefly reviewed the history of capital town projects and how the funds needed are allocated over a five-year capital budget plan.

Mr. Melaragni asked what the challenges include at the Wildwood Center. Mr. Hooper stated that the age of the building (opened in 1955) is the primary driver of issues, including certain materials (like asbestos), heating system (steam), lack of accessibility to utilities, windows (age and lack of energy efficiency), and how the infrastructure does not support the current technology needs of today's learning environment.

**4. Discussion regarding presentation to the tri-boards:** School Committee, Finance and Selectmen

Dr. Brand inquired about the next steps in advance of the March 8th Special Town Meeting vote.

Mr. Hull said the town is in the process of getting information out across their network. He added that he believes a presentation about the feasibility study (reasoning and cost) to the Selectman, Finance Committee and School Committee would be helpful. He believes the district needs to reinforce why the project needs a special town meeting, outline the next steps if a feasibility study is approved, as well as what benefit would exist for the town if the MSBA project progressed. Lastly, he added that the presentation should also be shared with Parent Advisory Councils (PAC's).

Mr. Bendel added that any opportunity to present in front of the public would be beneficial to the project.

Mr. Caira stated that it is important for the public to know about the potential funding reimbursement that could come from MSBA for the project.

Mr. Hooper recommended sharing the ideas about school and grade consolidations.

Ms. O'Connell, Board of Selectman, advised to communicate with the senior population through Terri Marciello, the towns Director of Elderly Services, as well as post a *call to action* about the importance of the March meeting on WCTV.

Mr. Ragsdale encouraged the various committee members in attendance at the meeting report back to their respective committees and community groups. Mr. Bendel concurred and affirmed this is the practice of the Board of Selectman.

**5. Review of communication plan/ marketing materials to date**

Dr. Brand reviewed the following marketing/ communications that have occurred:

- Updated website, finalized and printed marketing booklet and mini brochures
- In process of reworking the school walk-through video to shorten the length
- **12/22/2021**, email message to WPS community containing
  - hyperlinks and attachments of updated Wildwood Building Project Website (<https://www.wpsk12.com/cms/one.aspx?pagelId=48835006>),
  - information about Open House Tours,
  - committee meeting information,
  - and the first installment of the informational mini-brochure
- **1/10/2022**, follow-up email message to WPS community

The printed mini-brochures will be shared with various town locations. The next email to the WPS community will include the second installment of the informational mini-brochure. Mr. Bendel recommended meeting after the presentations have been delivered to the School Committee, Finance Committee and Selectmen.

Ms. Gallezzo recommended the Special Town meeting date information be added to all future marketing communications.

Mr. Caira reiterated how the feasibility study is a required step in the MSBA process. Dr. Brand confirmed it is a requirement but that the context about what it is could be helpful to the community. Mr. Hull agreed that it would be useful to message folks about how this study and the project would be beneficial to the town.

Ms. Allen recommended creating and sharing information that describes the feasibility study, such as what it consists of and what it is for in order to show what the cost of it accomplishes.

**6. Next meeting:** will be TBD for a February date and possibly held at the Wildwood center again so tours can once again be offered and the community can see first-hand what needs to be improved upon.

#### **7. Public Comment**

No Public Comments were made.

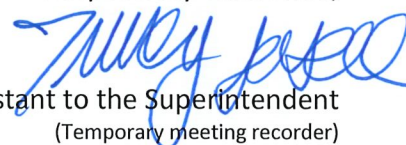
#### **8. Adjourn**

Superintendent Brand called to adjourn the Wildwood School Building Committee Meeting at 7:37 PM.

**Motion:** Ms. Gallezzo moved for approval; the motion was seconded by Mr. Bendel.

**Vote:** Unanimous

Respectfully Submitted,



Tracy Ingersoll, Executive Assistant to the Superintendent  
(Temporary meeting recorder)